



APPLICATION FOR A PERMIT TO OPERATE A GAME ROOM

Section 1: Verification Requirement

Please read the following acknowledgments and sign the attached verification. It is a requirement for your game room application to read this document and sign the attached verification. An application will not be considered if this requirement is not met.

In making this application, you, the applicant are hereby acknowledging the following:

- 1) You have read, fully understand, and agree to comply with the Harris County Game Room Regulations as adopted by the Harris County Commissioners Court on December 17, 2013, and amended on May 20, 2014, March 10, 2015, and September 1, 2015 (hereinafter referred to as the "Regulations").
- 2) You are an "Owner" of the game room you are attempting to permit as that term is defined by Subsection 1.4(c) of the regulations.
- 3) The business establishment you are attempting to permit is in fact a "Game Room" as that term is defined by Subsection 1.4(a) of the regulations.
- 4) You have disclosed the identity of all "Owner(s),"¹ "Operator(s),"² employee(s), agent(s), and any other individual(s), proprietorship(s), corporation(s), association(s), or other legal entity(s) acting for, or acting on behalf of the game room along with a photocopy of their driver's license or government-issued identification and incorporation papers as applicable.
- 5) All of the information you have provided in making this game room application is true and correct.
- 6) You have not withheld any pertinent information that relates to this game room application under the penalty of perjury as defined under Section 37.02 of the Texas Penal Code.
- 7) You understand making a misleading statement on this game room application, providing false, fraudulent, or untruthful information on this game room application, and/or withholding pertinent information on this game room application will result in denial or revocation of the game room permit pursuant to Subsection 2.2(b) (2) and Subsection 2.2 (d) (2) of the regulations;
- 8) You swear and affirm that all the information provided in this game room application is true and correct under the penalty of perjury as defined under Section 37.02 of the Texas Penal Code.
- 9) You swear and affirm that you have not misrepresented any information on this game room application and understand that any misrepresentation on this game room application is a third degree felony offense as defined under Section 37.10 of the Texas Penal Code.

¹ As defined by Subsection 1.4(c) of the Regulations.

² As defined by Subsection 1.4(f) of the Regulations.



VERIFICATION

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

BEFORE ME, the undersigned Notary Public, on this day personally appeared by me duly sworn, _____, an "Owner" and "Applicant" of _____ Game Room located at _____, and on his/her oath deposed, said that he/she swears that 1) he/she has read the above acknowledgments, fully understands the above acknowledgments, and swears that the above acknowledgments are true and correct as they pertain to this game room application, 2) the information provided in the game room application is true and correct, and 3) all pertinent information has been disclosed in making this game room application.

An "Owner" and "Applicant" of _____ Game Room

SUBSCRIBED AND SWORN TO BEFORE ME on the ____ day of _____, 2015, to certify which witness my hand and official seal.

NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

My Commission Expires:



NOTE: All the definitions and provisions contained in the Regulations are hereby incorporated in this game room application by reference.

Section 2: Application Requirements

2.1 Game Room Permit Required

A permit issued pursuant to the Regulations is required to operate a game room. As outlined in Subsection 2.1(a) and Subsection 2.8 of the Regulations, a person who operates a game room without first paying the fee and securing a game room permit, or who operates a game room after the permit thereof has been revoked or suspended, shall be assessed a civil penalty not to exceed \$10,000 per violation. Each day a violation occurs or continues to occur is considered a separate violation. Further, a Person commits a Class A misdemeanor offense if they intentionally or knowingly operate a game room in violation of this Subsection.

Accordingly, it is unlawful for you to operate the game room you are attempting to permit without first being issued a permit pursuant to the regulations.

2.2 Applicant Must Apply in Person

Pursuant to Subsection 2.1(b) (1) of the regulations, you shall apply in person. No mail-in applications will be accepted. Please check with the game room Permit administrator to obtain the hours in which an application can be submitted.

2.3 Fee Schedule

Pursuant to Subsection 2.1(b) (2) of the regulations, the following fee schedule applies to game room permit applications:

- Application for a NEW Game Room Permit: \$1,000
- Application for RENEWAL of a Game Room Permit: \$1,000

Payments are to be made by money order or cashier's check only. Please make all money order and cashiers check payable to the Harris County Treasury.

2.4 Incomplete Applications Shall NOT be Accepted

Pursuant to Subsection 2.1(b) (3) of the regulations, incomplete application shall not be accepted. The application process will not begin until you:

- 1) Fill out the entire application, including the verification page, and submit it in person to the Game Room Permit Administrator;
- 2) Provide all the necessary information required by this application and the regulations; and



- 3) provide all the required documentation and information listed in Subsection 2.1(d) (1)-(17) of the regulations.

2.5 A Receipt is NOT a Game Room Permit

Pursuant to Subsection 2.1(b) (4), a receipt shall be hand delivered or sent by certified mail to you, the applicant, within fourteen (14) days of submission of a complete application and payment of the application fee to the game room permit administrator.

A receipt showing payment of the application fee is NOT a game room permit.

2.6 Inspection Process

Pursuant to Subsection 2.1(b) (5) of the regulations, once a complete application has been received along with the required information, the game room permit administrator will conduct up to three (3) inspections of the proposed game room to ensure compliance with these regulations. You, the applicant, must be present in person during these inspections. It is your responsibility to provide an interpreter if necessary during these inspections.

Pursuant to Subsection 2.1(b) (6), you have sixty (60) days from the initial inspection to complete the inspection process. Failure to complete the inspection process within these sixty (60) days shall result in denial of your application. It is your responsibility to ensure the process is completed within the requisite sixty (60) days.

2.7 Duty to Comply with the Regulations

If you are issued a permit to operate a game room pursuant to the regulations, you have a duty to comply with all the provisions contained in the regulations. Any violation of Section 2 or 3 of the Regulations can result in suspension or revocation of your Game Room permit.

If you or any other Owner, Operator, employee, agent, and/or any other individual acting for, or acting on behalf of your proposed game room violates any offense outlined in Subsection 2.2(b) (1) or Subsection 3.12(a) of the regulations, your game room permit will be immediately revoked. Additionally, if any violation of any offense outlined in Subsection 2.2(b) (1) of Subsection 3.12(a) of the regulations occurs on the premises of your game room, your game room permit will be immediately revoked.

Signature of Applicant

(By signing this document you acknowledge that you have read and understand the application requirements listed above and any other requirements not listed above but are set forth in the Regulations.)

Date



Section 3: Applicant Information

3.1 Applicant Information

Entity Name if not a natural person: _____

Full Legal Name: _____

Last Name

First Name

Middle/Maiden Name

Date of Birth: ____ / ____ / ____ Height: ____ Weight: ____ Eye Color: _____
 MO Day Year

Social Security Number: ____ / ____ / ____ Scars/Marks/Tattoos: _____

Driver's License Number: _____ Identification Card Number: _____

Present Address: _____ Apt No.: _____

City: _____ State/Zip: _____ / _____

Home Phone: _____ Cell Phone: _____

Business Phone: _____ Email Address: _____

A photocopy of the Applicant's valid driver's license and/or valid identification card, along with a photocopy of the Applicant's Social Security Card must be attached.

Signature of Applicant

(By signing this document you acknowledge that the information provided above is true and correct under the penalty of Perjury as defined by Chapter 37.02 of the Texas Penal Code. Additionally, providing false information on this document is a third degree felony under Section 37.10 of the Texas Penal Code. Further, you are hereby acknowledging that you are an "Owner" of the Game Room you are attempting to permit as that term is defined by Section 1.4(c) of the Regulations.)

Date



3.2 Individual

If you are attempting to permit your proposed game room as an individual, confirm by signing below. By signing below you are also acknowledging that you understand that if you are issued a game room permit it is not transferable, assignable, or divisible. A Person commits a "Class A misdemeanor" if they intentionally or knowingly transfer, assign, or divide a game room permit or attempt to do so. Further, they shall be assessed a civil penalty not to exceed \$10,000 per violation. Each permit transferred, assigned, or divided or attempted to transfer, assign, or divide being considered a separate violation.

Signature of Applicant

(By signing this document you acknowledge that the information provided above is true and correct under the penalty of Perjury as defined by Chapter 37.02 of the Texas Penal Code. Additionally, providing false information on this document is a third degree felony under Section 37.10 of the Texas Penal Code. Further, you are hereby acknowledging that you are an "Owner" of the Game Room you are attempting to permit as that term is defined by Section 1.4(c) of the Regulations.)

Date



3.4 Corporation

In making this application, if you contend that the game room you are attempting to permit will be operated as a corporation, you are required to provide the information requested below and the documents required under Section 2.1(d) of the Regulations.

Name of Corporation: _____

Mailing Address: _____
Address (No PO Box Accepted) City State Zip Code

Business Address: _____
Address (No PO Box Accepted) City State Zip Code

Business Phone No.: _____ Business E-Mail Address: _____

Provide a complete and accurate list of all directors, officers, agents, and shareholders with more than ten (10) percent of the outstanding shares. Also, please provide a photocopy of the individual's driver's license or identification card and social security card.

Name	Date of Birth	Present Residential Address	Description of Role with Corp.

Signature of "Owner" and "Applicant"

(By signing this document you acknowledge that the information provided above is true and correct under the penalty of Perjury as defined by Chapter 37.02 of the Texas Penal Code. Additionally, providing false information on this document is a third degree felony under Section 37.10 of the Texas Penal Code.)

Date

Harris County Game Room Compliance Unit
Harris County Sherriff's Office
601 Lockwood
Houston, Texas, 77011
Phone: (713)274-2762
Game Room Permit Application



Office Use Only
PERMIT NUMBER: _____
DATE ISSUED: _____
DATE DENIED: _____
DATE RECEIVED: _____
CASE #: HC _____

Section 4: Game Room Information

Name of Game Room: _____

Location of Game Room: _____
Address (No PO Box Accepted) City State Zip Code

Business Phone No.: _____

Applicant's Phone No.: _____
(24 Hour Access)

Signature of "Owner" and "Applicant"

(By signing this document you acknowledge that the information provided above is true and correct under the penalty of Perjury as defined by Chapter 37.02 of the Texas Penal Code. Additionally, providing false information on this document is a third degree felony under Section 37.10 of the Texas Penal Code.)

Date

Harris County Game Room Compliance Unit
Harris County Sherriff's Office
601 Lockwood
Houston, Texas, 77011
Phone: (713)274-2762
Game Room Permit Application



Office Use Only
PERMIT NUMBER: _____
DATE ISSUED: _____
DATE DENIED: _____
DATE RECEIVED: _____
CASE #: HC _____

Section 7: Other Information

Please use page fourteen (14) of the game room permit application in order to explain or add any information you feel is pertinent.

Signature of "Owner" and "Applicant"

(By signing this document you acknowledge that the information provided above is true and correct under the penalty of Perjury as defined by Chapter 37.02 of the Texas Penal Code. Additionally, providing false information on this document is a third degree felony under Section 37.10 of the Texas Penal Code.)

Date